Proceedings of the Library Advisory Committee held on 19.09.2022

Agenda

1. **Automation of library**
2. **Digitalization of library**
3. **Renovation and upgrade of library infrastructure**
4. **Enable easy accessibility for students to use library facilities**
5. **Motivate students to use library facilities**
6. **Any other matter with the permission of the Chair**

The members of the Library Advisory Committee assembled in the Library to deliberate on the steps/plans/programs/proposals to be initiated for the upgrade of the Library infrastructure and the facilities available for students. The members comprising Dr. R Christopher – Chairman, Dr. A L Harihar, Dr. Anuradha David, Mrs. Shanta Valgundi were present. Dr. G M Patil was not present citing personal reasons. Dr. Rajesh Turmari, Librarian, Kittel Arts College, Dharwad, Mr. Anand Mara, Librarian, Kittel Science PUC College, Mr. Diwakar Dhavale were invited to provide valuable inputs with regard to the theme of the meeting.

Preamble

The Chairman of the Library Advisory Committee, Dr. R Christopher placed on record his opening statements to inform the committee members the urgent need to upgrade the library in all aspects including infrastructure, automation, digitalization and renovation of the interiors.

Dr. Harihar requested the report submitted by the college in its SSR to assess the library facilities available for the earlier accreditation. He also requested for copy of the comments/views/opinions expressed by the peer team about the library in its exit meeting

Dr. Anuradha David appraised the members on the quantum of measures to be taken to upgrade facilities and accessories in view of the upcoming NAAC peer team visit.

Mrs. Shanta Valgundi reported to the committee that the cataloguing of all the books with bar codes was duly completed during the COVID period. She also mentioned that all the books were carefully maintained in serially numbered subject wise cupboards to facilitate ready access by the students

She highlighted that the library lacked computers, reprography, scanner and scanning device facilities but she added that the data base for student was available linked to the OPAC software.

The committee took cognizance of the issues raised by the Chairman and members and put forth the following for fair implementation:

1. To organize student friendly programs in the library on a. Subject and b. Career Orientation
2. To take measure to create awareness among students about library and information science and motivate them to spend time regularly and use the facilities available/provided in the library
3. To assign each student to log in a given number of hours to be spent in the library on a weekly basis

4. To upgrade the library from partially automated to fully automated library initially and to digitalize all operations in the forthcoming days
5. Dr. Rajesh Turamari gave comprehensive talk on the steps to fully automate and digitalize the library. He said that his services will be available at all times in this endeavour. Some of the highlights of the sources and services now in place in his library are:
    i. Students provided with smart cards to access all library facilites
    ii. NLIST (National – Library and Information Services for Scholarly Content) Membership
    iii. Calibar E – Books Management App for free books
    iv. Book Exhibition of Archives and Manuscripts
    v. Book Talk on Subject and Author
    vi. Streaming of New Arrivals and information on career guidance and employment
    vii. Gallery for academic notifications, student achievements and thought for the day
    viii. Award for the Best Student to use library facilities
6. Mr. Divakar Dhavale informed the committee on the available options for Identity cards and smart cards provided with software. He requested time to provide more details on this matter
7. The committee reviewed the interior of the library hall and agreed upon appropriate steps to be taken with the permission of the Principal

Resolutions
1. It was resolved on priority basis to initiate the process to provide all students and staff with multipurpose smart cards for attendance and usage of library facilities. The first phase was to provide Identity cards to the present III and V semester students bearing a bar code. The second phase was to provide I semester students with smart cards after the completion of the admission process.
2. It was resolved to purchase a multipurpose printer provided with inbuilt scanner, fax, and printer with Xerox facility for the library.
3. It was resolved to purchase two scanning devices to detect bar codes on ID cards and library books
4. It was resolved to provide two computer systems to the library to start automation of the library
5. It was resolved to subscribe for NLIST membership before the visit of the NAAC committee
6. It was resolved that all the committee members make the effort for timely follow up of all the proceedings.

Mrs. Shanta Valgundi hosted tea and biscuits for all the advisory committee members and special invitees. The Chairman Dr. R Christopher ended the meeting with his concluding remarks

Dr. R Christopher – Chairman

Dr. A L Harihar

Dr. Anuradha David

Mrs. Shanta Valgundi